TU Dublin Student Assistance Fund Appeal Policy

(HEA/EU & TU Dublin SAF funded schemes)

TU Dublin make provisions for an appeal by a student against a decision of TU Dublin Financial Aid Team.

Prior to a formal appeal being lodged the student is required to contact the Financial Aid Team and their application will be informally reviewed. Telephone number +353 1 2208556.

The student will be notified of the review within 10 days of request. The student can, if they wish, apply for a formal appeal regardless of the outcome of the informal review. The formal appeal must be emailed to [financial.aid@tudublin.ie](mailto:financial.aid@tudublin.ie) within 4 weeks of being notified of the result of their student assistance funding application. An Appeals Sub-group comprising of members from the Student Assistance Fund Monitoring Committee will convene to review the appeal. The Financial Aid Team will notify the student within 5 weeks of receipt of the appeal form.

The decision will be final.

The Monitoring Committee will annually review the process.