

LOVE
YOUR
CAREER



8–12 Feb 2021

45 Career Webinars, more info at
tudublin.ie/careers/loveyourcareer



Finding a Summer Internship

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Outline of Session

- Advertised jobs
- Hidden Jobs Market
- Useful Resources



A hand is shown holding a black magnifying glass. The lens of the magnifying glass is focused on a scenic landscape featuring a winding river or lake, green hills, and a clear blue sky. The background of the entire image is a blurred, wide-angle view of a similar landscape under a bright sky. The text "Finding a job is a job in itself!" is overlaid in white, sans-serif font across the center of the image.

Finding a job is a job in itself!

Advertised Jobs – University Resources

Career Development Centre – www.tudublin.ie/careers

• **Jobscene:** internships/summer internships (worldwide), insight days, grad jobs
Email alerts

- **Events Calendar:** www.tudublin.ie/for-students/career-development-centre/careers-fairs-and-events & CDC Campus Events
- **Class Emails**
- **Career Workshops**
- **Handouts:** Job Hunting section - www.tudublin.ie/careers
- **My Qualification what next?** -<https://www.tudublin.ie/for-students/career-development-centre/students-and-graduates/my-qualifications---what-next/> (PDF)



Advertised Jobs – University Resources

University Career Services – www.gradireland.com – E-mail alerts

Virtual careers fairs and events, Grad stories.

Gradireland Directory - <https://lnkd.in/ewe4ntF>

Other Graduate Career Websites – ww.nextstepsupport.org

www.careersportal.ie – jobs section, virtual events

Part-time Jobs

Students' Union - <https://www.tudublinsu.ie/forums/topiclist/3/>



Advertised Jobs

Job websites – e.g., indeed.ie – Ireland (various job boards), mondotimes.com - worldwide, monster.ie, irishjobfairy (twitter), irishjobs.ie, jobsireland.ie, glassdoor.ie, simplyhired.ie, jobs.ie, taleo.net, etc.

Google Search – Search ‘Summer Internships’ – area of interest/location

Company websites/Linkedin pages – advertised vacancies, internships, summer internships, ‘insight days/programmes’, virtual events

Recruitment Agencies: recruitmentagenciesireland.com, irishjobs.ie/agencies– list of recruitment agencies

Careers fairs/Company webinars– TU Dublin Careers Fairs, Gradireland - Autumn and Summer Fairs (Career Discovery event – June), International Careers Fair, Languages Fair, plus many others. Company presentations and talks.

www.tudublin.ie/for-students/career-development-centre/careers-fairs-and-events



Overseas Opportunities

Opportunities abroad- www.prospects.ac.uk – working in UK and abroad, savesthestudent.org, targetjobs.co.uk, gradcracker.com - STEM jobs, www.kent.ac.uk/careers/sitesint.htm - www.rileyguide.com – working in different countries www.ec.europa.eu – Jobs in Europe, www.iaeste.org – work experience abroad

Working abroad handouts - www.tudublin.ie/careers

Internship websites - eurobrussels.com, enternships.com, iagora.com, www.spain-internships.com, www.mountbatten.org, Harold Burson Summer Internship Programme: www.burson-marsteller.com
Washington Ireland Programme <http://wiprogram.org>



Advertised Jobs – EU

EU Jobs - <https://ec.europa.eu/eures/>

<http://www.careersportal.ie/sectors> – Irish voices/EU Jobs/Working in the EU

European Movement Ireland internships - europeanmovement.ie, www.eu-careers.eu, eurograduate.com, www.epso.eu, eujobs.ie, europe.jobs.com, eurojobs.com

European Parliament Traineeships:
<http://www.europarl.europa.eu/parliament/public/>

Council of the European Union traineeships: <http://www.consilium.europa.eu/>

Commission traineeship: http://ec.europa.eu/stages/index_en.htm



Remote Opportunities

Remote Job Websites

www.remotejobsireland.com

<https://www.jobs.ie/remote-jobs>

<https://remote.co/remote-jobs/>

60 best remote job websites - <https://www.ryrob.com/remote-jobs-websites/> -

<https://www.creativelive.com/blog/best-sites-finding-remote-jobs/>

<https://www.linkedin.com/jobs/work-at-home-jobs>



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Advertised Jobs – Sector Specific

**See MQWN for tailored job hunting for your discipline*

Financial/Banking Careers: efinancialcareers.ie (student section), jobs.ie (Financial Services Jobs, Accountancy and Finance Jobs, etc.), financejobs.ie, thevault.com, the panel.com & many recruitment sites

<https://jobs.accaglobal.com/jobs/ireland/?Keywords=graduate>

<https://www.charteredaccountants.ie/Prospective-Students/Vacancies/Milkround>

<https://www.cpaireland.ie/JobSearch>

Finance booklet, graduate programmes – gradireland.com, Linked-in – accounting, banking, finance opportunities



Advertised Jobs – Sector Specific

HR – hrcrossing.com, ie.linkedin.com/jobs/human-resources-jobs, numerous recruitment sites

Supply Chain Management - ipics.ie, NITL- national institute for transport and logistics

Marketing/PR : Marketing communication service www.wpp.com – (advertising, public affairs, PR, marketing worldwide), digitalmarketingjobs.ie, mondotimes.com (worldwide)

Voluntary sector/Charities/NGOs: activelink.ie, volunteeringireland.com, dochas.ie – association of non-governmental development organisations, volunteering opps: comhlamh.org, publicaffairsireland.com, impactpool.org, nssb.ie, charitycareersrecruitment.ie

<http://www.wheel.ie/directory/> (directory of voluntary and community organisations)



Advertised Jobs – Sector Specific

Public sector jobs: local and national press, publicjobs.ie, localgovernmentjobs.ie, www.publicjobs.ie/publicjobs/publication/document/careerinfo.pdf

Teaching jobs: educationcareers.ie, educationposts.ie, research opps: euraxess.ie, heanet.ie, jobs.ac.uk, VEC: ivera.ie, education.ie, (English Language Assistant scheme – 5 countries (Austria, France, Germany, Italy, Spain), University and College websites

Publications: in your area of interest



Sector Specific

Enterprise/Own Business:

Incubation centre TU Dublin (start ups) <http://www.tudublin.ie/hothouse/>,
<http://www.dit.ie/careers/studentsgraduates/interestedinselfemployment/>

Start up websites:

Start-up companies – www.startupdublin.com, dublinstartupjobs.com

FDI and indigenous – www.makeitireland.com, www.itshappeninghere.ie

<https://angel.co/> - [start up jobs worldwide](#)



Hidden Jobs Market

Who is in my network? – friends, family, neighbours, sports clubs, classmates, lecturers, etc

Informational Interviewing/Shadowing

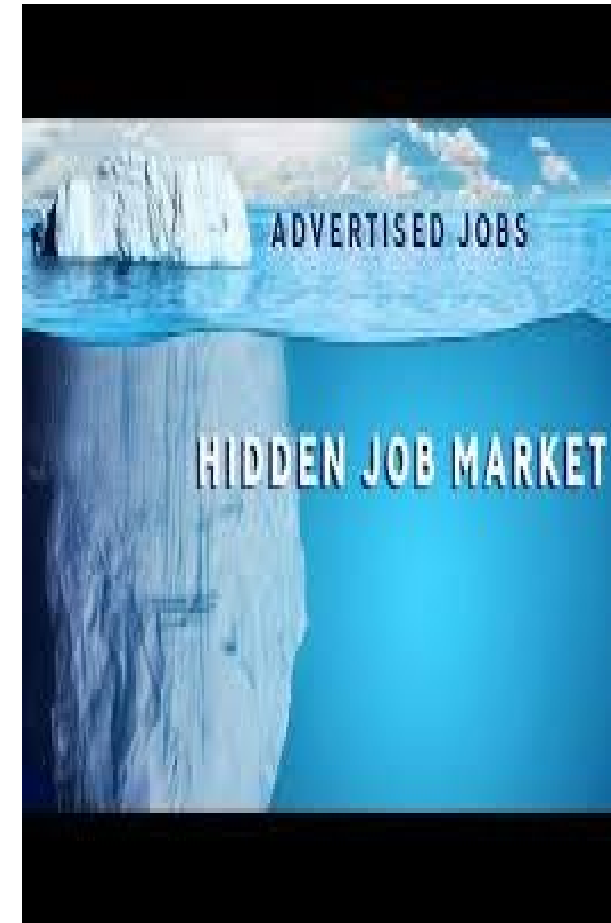
Social networking sites (twitter, LinkedIn, Facebook, Blogs, Discussion Groups)

twitter:list-employers-posting-jobs-twitter. **Google alerts:** google.com/alerts

Linked-In (set up a profile, link to others, search/follow companies - employees who have Linked-in profiles, advertised jobs, groups).

***LinkedIn: Jobs for Students and Recent Graduates**

www.linkedin.com/studentjobs, www.linkedin.com/internships



TU Dublin Alumni

- Graduate Destinations

Linkedin

- Join Alumni Association –TU Dublin Alumni
- www.linkedin.com/alumni function - ‘Find alumni’
- Defaults to your university – TU Dublin ‘School’
- Click on students /alumni
- Search by Key word e.g. ‘Marketing’
- Filter search results by what people do/ where they work/ what they studied, where they are located worldwide, etc.

Hidden Jobs Market

Speculative applications + cold calling - Use directories – e.g. Kompass.com, Marketing Services Directory, Public Affairs Directory, IDA – idaireland.com, Financial Services Ireland (fsi.ie), Tech Ireland (techireland.com), etc.

Check out industry award recipients – Best Workplaces in Ireland, e.g. Ireland's top 1000 companies <http://www.top1000.ie/companies>

Labour Market trends - www.careersportal.ie, IDA (Industrial sectors), www.tudublin.ie/careers (labour market news), <https://www.siliconrepublic.com/careers>

College - projects, thesis, placement, guest speakers, societies/clubs –events, committees.

Volunteering - <https://www.volunteer.ie/volunteers/find-a-volunteer-role/>

Events - Employer and networking events, conferences, short courses, tradeshow



Useful Resources - Some Professional Bodies/Associations **(Members, training, events, opportunities, news, CV Posting)**

www.mii.ie – Marketing Institute of Ireland, www.cipd.ie –HR and People Development

www.cilt.ie – Institute of Logistics and Transport, www.iei.ie – Institute of Engineers

www.lawsociety.ie – Law Society

www.charteredaccountants.ie – Chartered Accountants Ireland, www.cpaireland.ie – Certified Public Accountants Ireland, www.cimaglobal.com – Chartered Institute of Management Accountants, www.accaglobal.com – Association of Chartered Certified Accountants

www.iii.ie – Insurance Institute, www.taxinstitute.ie – Irish Tax Institute, www.imi.ie – Irish Management Institute, www.ipa.ie – Institute of Public Administration

Business and Other Associations, e.g.: www.irishexporters.ie, www.ibec.ie (Irish Business and Employers Association), Financial Services Ireland, etc. **LinkedIn Discussion Groups** and **Online Forums**

- ***My Qualification what next? – Professional Bodies/Associations/Linkedin Discussion groups related to each discipline***

Tips from Employers

Recruitment Ready

- Strong CV, on-line presence, interview skills
- When 'normal' resumes, there will be a flurry of activity so you need to be ready
- Be flexible. Diversify if necessary
- What did you do during this period? Challenges

Skills and Experience

- Consider using extra time to develop skills (online training) – e.g. project management, time management, team work, IT, industry skills, driving licence, etc.
- Prove your IT capability– 'remote working skills', e.g. Skype, Zoom, Brightspace, Teams
- Demonstrate qualities of resilience, autonomy, team work, communication
- Try and gain experience if you can (e.g. work experience, volunteering, University clubs and societies, outside interests)



Useful Resources – Free online courses

<https://www.udemy.com/>

<https://www.ics.ie/news/icdl-free-online-courses-covid-19>

<https://www.edx.org/>

<https://www.futurelearn.com>

<https://www.coursera.org/>

<https://alison.com/>

<https://online-learning.harvard.edu/>

<https://ocw.mit.edu/index.htm>

<http://shawacademy.com>



Useful Resources

- www.tudublin.ie/careers - Job Hunting, CVs
- www.gradireland.com
- www.nextstepsupport.org
- www.prospects.ac.uk
- www.targetjobs.co.uk

- My Qualification what next? –every degree

- Tailored CVs and Cover Letters

- A-Z career resources on www.tudublin.ie/careers

- www.tudublin.ie/careers/loveyourcareer - 45 Career Webinars, 8-12 Feb





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