

# Technological University Dublin Governing Body

## MINUTES

- MEETING 46:** Wednesday 27<sup>th</sup> March 2024 (10.00 – 13.00)
- PRESENT:** Dr C Larkin (Chair), Professor D FitzPatrick (President), Dr N Burns, Dr M Carr, Ms M Cooke, Mr W Johnston, Ms L Kavanagh, Ms P Kelly, Dr E Maher, Ms C Clune-Mulvaney, Mr E O'Shea, Mr C O'Donovan, Ms A O'Toole, Ms S A Sherry
- APOLOGIES:** Mr M Gately, Mr B Jordan, Ms A Meya, Mr B Ó Mhurchú, Ms L Shoemaker
- IN ATTENDANCE:** Ms B Elliott (University Secretary and Head of Governance and Compliance)  
Dr M Meaney (University Registrar & Deputy President)  
Mr D Murphy (Chief Operations Officer)
- SECRETARIAT:** Ms Y Cooke, Ms S Donovan
- DOCUMENTATION:** **Circulated prior to meeting**
1. [46.A.02] Draft Agenda Governing Body Meeting 46 (27<sup>th</sup> March 2024)
  2. [46.A.04] Draft Minutes - Governing Body Meeting 42 (21<sup>st</sup> February 2024)
  3. [46.A.05] Draft Minutes Special Governing Body Meeting 45 – S64 Committee Update (13<sup>th</sup> March 2024)
  4. [46.A.07] Governing Body Action Log (27<sup>th</sup> March 2024)
  5. [46.A.08] Correspondence: University Heads of School and President Response (05.03.2024)
  6. [46.A.09] Correspondence: TUI Correspondence: Industrial Action (23.02.2024)
  7. [46.A.10] Correspondence: DFHERIS Correspondence: Referral to WRC re TUI Dispute (28.02.2024)
  8. [46.A.11] Correspondence: TUI Correspondence: Pausing Industrial Action (04.03.2024)
  9. [46.A.12] Correspondence: HEA CEO re 2024 Core Grant Allocation Technological Sector (20.02.2024)
  10. [46.A.14] Parliamentary Question and Response: DFHERIS PQ re: Organisation Design (21.02.2024)
  11. [46.B.01] Student Disciplinary Action
  12. [46.B.02] Annual Programmes and Budgets
  13. [46.B.03] Updated Safety, Health and Welfare Policy 2024
  14. [46.B.04] Supply of Books and eBooks to TU Dublin Library Services
  15. [46.B.05] Additional Spend on D2L Brightspace Contract
  16. [46.C.01] University Executive Report
  17. [46.C.02] Strategic Plan Update
  18. [46.C.04] Finance Update (Includes Agenda Items 46.C.05 and 46.C.04)
  19. [46.D.01] University Seal Register Report
  20. Appendix [46.A.08] University Heads of School and President Response (05.03.2024)
  21. Appendix [46.A.12] HEA CEO re 2024 Core Grant Allocation Technological Sector (20.02.2024)
  22. Appendix [46.A.14] DFHERIS PQ re: Organisation Design (21.02.2024)
  23. Appendix [46.B.01] Student Disciplinary Action
  24. Appendix [46.B.03] Updated Safety, Health and Welfare Policy 2024
  25. Appendix [46.C.04] Finance Update (Includes Agenda Items 46.C.05 and 46.C.04)
  26. Appendix [46.E.02] AC Meeting Report – Meeting 25 (28<sup>th</sup> February 2024)
  27. Appendix [46.E.03] ARC Meeting Report - Meeting 36 (12<sup>th</sup> March 2024)
  28. Appendix [46.E.04] FPC Meeting Report – Meeting 23 (29<sup>th</sup> February 2024)
  29. Appendix [46.E.05] EDIC Meeting Report – Meeting 20 (29<sup>th</sup> February 2024)
  30. Appendix [46.E.06] AC Minutes – Meeting 24 (6<sup>th</sup> December 2023)
  31. Appendix [46.E.07] ARC Minutes – Meeting 35 (1<sup>st</sup> February 2024)
  32. Appendix [46.E.08] FPC Minutes – Meeting 22 (15<sup>th</sup> December 2023)
  33. Appendix [46.E.08] EDIC Minutes – Meeting 19 (23<sup>rd</sup> January 2024)
  34. Appendix [46.F.01] Updated Governing Body Meeting Schedule (2024/2025)
- DOCUMENTATION:** **Presented at the meeting by the Chair**
36. [46.A.17] Correspondence: HEA TU Dublin Update (22.03.2024)
  37. [46.A.18] DFHERIS PQ & Response re: Reserves, Legal & Consultancy Fees (21.02.2024)
  38. [46.C.07] President's Retirement and Transitional Arrangements (27.03.2024)



REF	ITEM	DECISION
<b>Section A – Standard Items</b>		
46.A.06	<p><b>MATTERS ARISING</b>  <b>SECTION 64 COMMITTEE UPDATE</b> (cont/d.....)</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>Governing Body noted correspondence from the HEA, ‘TU Dublin Update (22<sup>nd</sup> March 2024)’ tabled at the meeting. Governing Body also noted a meeting with the S64 Committee, Executive and the HEA will take place on 11<sup>th</sup> April 2024. Governing Body thanked the S64 Committee for their work to-date.</p>	<p>NOTED</p> <p>NOTED</p> <p>NOTED</p>
46.A.07	<p><b>GOVERNING BODY ACTION LOG</b>                      Governing Body noted the following in relation to the Action Log:</p> <p>a) <u>Revise Action Log Item (3) – Governing Body Reserved Matters</u>                      Governance Ireland to review Governing Body reserved matters as part of the Governing Body Review. The Chair to forward documentation from the IPA to Governance Ireland.</p> <p>b) Retire Action Log Item (4) - TU Dublin Legacy Paper - Technical Accounting Matter.</p> <p>c) Retire Action Log Item (7) Section 1 - CFO Recruitment Process</p> <p>d) <u>Revise Action Log Item (7) Section 3 - CFO Recruitment Process</u>                      Replace the wording in Section 3 with <i>‘the filling of the CFO position on an interim basis will be delegated to the S64 Committee and that the permanent position will be advertised when authorisation is provided by DPER.</i></p> <p>e) [REDACTED]</p> <p>f) Retire Action Log Item (11) – University Crisis Communication Team</p> <p>g) Retire Action Log Item (18) – IREL Funding</p> <p>Governing Body also noted the remaining Action Log items on track or delayed with the following Action Log Items to be closed at the next regular Governing Body meeting on 8<sup>th</sup> May 2024:</p> <p>a) Action Log Item (10) – Meeting with Students Union relating to mechanisms for collecting fees.</p> <p>b) Action Log (13) – Agreed headcount student figures.</p>	<p>NOTED</p> <p>NOTED GB CHAIR</p> <p>NOTED</p>

REF	ITEM	DECISION
<b>Section A – Standard Items</b>		
46.A.08	CORRESPONDENCE RELEVANT TO GOVERNING BODY	
	[REDACTED]	NOTED
	[REDACTED]	NOTED
	[REDACTED]	NOTED
	[REDACTED]	NOTED
	[REDACTED]	NOTED
	[REDACTED]	NOTED
	[REDACTED]	NOTED
	[REDACTED]	NOTED
	[REDACTED]	NOTED
	[REDACTED]	NOTED

REF	ITEM	DECISION
<b>Section A – Standard Items</b>		
	<p><b>CORRESPONDENCE RELEVANT TO GOVERNING BODY</b>  <b>UNIVERSITY CORRESPONDENCE</b></p>	
46.A.09	<p><b><u>TUI CORRESPONDENCE: INDUSTRIAL ACTION (23.02.2024)</u></b>            Governing Body noted correspondence received from the TUI, 'Formal Notice of Industrial Action with effect from Monday 4th March 2024, (23<sup>rd</sup> February 2024)', as circulated to Governing Body.</p>	NOTED
46.A.10	<p><b><u>DFHERIS CORRESPONDENCE: REFERRAL TO WRC RE TUI DISPUTE (28.02.2024)</u></b>            Governing Body noted correspondence received from DFHERIS, 'Notice of Industrial Action Served by the TUI in the Higher Education Sector, (28<sup>th</sup> February 2024)', as circulated to Governing Body.</p>	NOTED
46.A.11	<p><b><u>TUI CORRESPONDENCE: PAUSING INDUSTRIAL ACTION (04.03.2024)</u></b>            Governing Body noted correspondence received from the TUI, 'Pausing of TUI's Directive that was due to commence on 4th March 2024', as circulated to Governing Body.</p>	NOTED
46.A.12	<p><b>HEA CORRESPONDENCE</b>  <b><u>HEA CEO: 2024 CORE GRANT ALLOCATION TECHNOLOGICAL SECTOR (20.02.2024)</u></b>            Governing Body noted correspondence received from the HEA, '2024 Grant Allocation Technological Sector, (20<sup>th</sup> February 2024)', as circulated to Governing Body. Governing Body noted clarification on the process, metrics and weightings utilised to calculate the TU Dublin allocation. Governing Body also noted that this funding does not include historic or future pay awards. Governing Body noted that an exact figure for real growth would be provided as part of the S64 review process.</p>	NOTED
46.A.13	<p><b>REGULATORY AND SECTOR UPDATES</b>  <b><u>CODE OF GOVERNANCE UPDATE</u></b>            Governing Body noted that there were no further updates currently on this item with meetings with the TU Chairs and Presidents, HEA and DFHERIS to take place to progress this matter further.</p>	NOTED
46.A.14	<p><b>PARLIAMENTARY QUESTIONS (PQ's)</b>  <b><u>DFHERIS PQ RE ORGANISATION DESIGN (21.02.2024)</u></b>            Governing Body noted Parliamentary Question received from the DFHERIS and response, 'Organisation Design ((21<sup>st</sup> February 2024)', as circulated to Governing Body. This item was addressed earlier in the meeting under Item [46.A.04].</p>	NOTED
46.A.15	<p><b>COMMUNICATION COVERAGE</b>  <b><u>TU DUBLIN ONCLUSIVE MEDIA MONITORING LINK</u></b>            Governing Body noted access to media items provided through the TU Dublin Onclusive Media Monitoring Link.</p>	NOTED
46.A.16	<p><b><u>ADDITIONAL MEDIA COVERAGE (PORTAL LINK)</u></b>            Governing Body noted access to additional media items provided through the Governing Body Portal under Media Coverage Relevant to Governing Body 2024.</p>	NOTED
46.A.17	<p><b>SUPPLEMENTAL CORRESPONDENCE</b>  <b><u>HEA TU DUBLIN UPDATE (22.03.2024)</u></b>            Governing Body noted correspondence received from the HEA, 'TU Dublin Update (22<sup>nd</sup> March 2024)', as presented to Governing Body.</p>	NOTED
46.A.18	<p><b><u>DFHERIS PQ &amp; RESPONSE: RESERVES, LEGAL &amp; CONSULTANCY FEES (21.02.2024)</u></b>            Governing Body noted Parliamentary Question received from the DFHERIS and response, 'Reserves, Legal &amp; Consultancy Fees (21<sup>st</sup> February 2024)', as presented to Governing Body.</p>	NOTED




REF	ITEM	DECISION
<b>Section B – Items for Approval</b>		
46.B.01	<p><b>ACADEMIC AFFAIRS</b>  <b>STUDENT DISCIPLINARY ACTION</b>            Governing Body noted the Cover Sheet <i>'Recommendation in relation to the expulsion of a student following a student Disciplinary Process (6<sup>th</sup> March 2023)'</i>, and supporting documentation contained in the accompanying Appendices as circulated to members.</p> <p>Following a briefing by the University Registrar &amp; Deputy President, Governing Body noted a review of the current Student Disciplinary procedures and a proposed policy will take place before the start of the next academic year. This documentation will be presented to Academic Council for their review, consideration and recommendation to Governing Body for approval with a copy also submitted to the Governing Body Audit and Risk Committee for their review.</p> <p>Governing Body noted that the student disciplinary process was carried out in accordance with the Student Disciplinary Procedures and approved the recommendation in relation to the expulsion of a student following a student Disciplinary Process contained in the Cover Sheet (6<sup>th</sup> March 2023)',</p>	<p style="text-align: center;"><b>NOTED</b></p> <p style="text-align: center;"><b>NOTED</b>  <b>UNIVERSITY REGISTRAR &amp; DP</b></p> <p style="text-align: center;"><b>APPROVED</b>            Proposed: C Clune-Mulvaney            Seconded: E O'Shea</p>
46.B.02	<p><b>FINANCE</b>  <b>ANNUAL PROGRAMMES AND BUDGETS 2024-2026</b>            Governing Body noted the Cover Sheet <i>'Draft Annual Programmes and Budgets 2024-26 (6<sup>th</sup> March 2024)'</i>, and supporting documentation contained in the accompanying Appendices as circulated to members.</p> <p>Following a briefing by the COO, Governing Body noted that in the context of the ongoing work on the Financial Recovery Plan and the S64 reporting requirement the latest draft of the budget and projections in the HEA reporting format was presented to Governing Body. This draft documentation had been submitted to the HEA for information only and had also been shared internally with the University Executive Team. Governing Body noted that all of the assumptions, and resultant figures, are subject to ongoing review and challenge, both internally and through the Mazars review process, and will change before being presented as the part of the Financial Recovery Plan.</p>	<p style="text-align: center;"><b>NOTED</b></p> <p style="text-align: center;"><b>NOTED</b></p>
46.B.03	<p><b>POLICIES/STATEMENTS</b>  <b>SAFETY, HEALTH AND WELFARE POLICY 2024</b>            Governing Body noted the Approval Cover Sheet <i>'Safety, Health and Welfare Policy 2024, (27<sup>th</sup> March 2024)'</i>, and the supporting documentation contained in the accompanying Appendix, as circulated to members. This item had been reviewed, considered and recommended by the FPC at its meeting on 29<sup>th</sup> February 2024 for Governing Body approval.</p> <p>Governing Body approved the Safety, Health and Welfare Policy 2024</p>	<p style="text-align: center;"><b>NOTED</b></p> <p style="text-align: center;"><b>APPROVED</b>            Proposed: W Johnston            Seconded: C O'Donovan</p>
46.B.04	<p><b>PROCUREMENT CONTRACTS</b>  <b>SUPPLY OF BOOKS AND EBOOKS TO TU DUBLIN LIBRARY SERVICES</b>            Governing Body noted the Approval Cover Sheet <i>'Supply of Books and eBooks to TU Dublin Library Services, (1<sup>st</sup> March 2024)'</i>, and the supporting information detailed within, as circulated to members. This item had been reviewed, considered and recommended by the FPC at its meeting on 29<sup>th</sup> February 2024 for Governing Body approval.</p> <p>Governing Body approved TU Dublin to sign a Notification to Activate a Goods Form with Proquest LLC to purchase books and ebooks under this framework</p>	<p style="text-align: center;"><b>NOTED</b></p> <p style="text-align: center;"><b>APPROVED</b>            Proposed: P Kelly            Seconded: N Burns</p>
46.B.05	<p><b>ADDITIONAL SPEND ON D2L BRIGHTSPACE CONTRACT</b>            Governing Body noted the Approval Cover Sheet <i>'Additional Spend on D2L Brightspace Contract, (1<sup>st</sup> March 2024)'</i>, and the supporting documentation contained in the accompanying Appendix, as circulated to members. This item had been reviewed, considered and recommended by the FPC at its meeting on 29<sup>th</sup> February 2024 for Governing Body approval subject to confirmation that the use of funding for the VLE project is within the scope of N-TUTORR allocation.</p> <p>Governing Body approved the additional Spend on D2L Brightspace Contract.</p>	<p style="text-align: center;"><b>NOTED</b></p> <p style="text-align: center;"><b>APPROVED</b>            Proposed: W Johnston            Seconded: C O'Donovan</p>

REF	ITEM	DECISION
	<b>Section C – Executive Reports</b>	
46.C.01	<p><b>UNIVERSITY EXECUTIVE REPORT</b> Governing Body noted the 'University Executive Report (27<sup>th</sup> March 2024), as circulated to members. Following discussion Governing Body noted:</p> <ol style="list-style-type: none"> <li>Security in the Central Quad has been increased with a number of additional processes being implemented, to regular communications with key internal stakeholders and contact with the Community Gardaí.</li> <li>Challenges relating to staff turnover in a number of key areas such as finance and student services. The COO to provide an organisation chart of the finance structures with the number of associated grades from Grade III-VII. Governing Body noted that this issue will be highlighted to BDO for inclusion in their review.</li> <li>Correspondence from the HEA to the President and the Governing Body Chair (22<sup>nd</sup> March 2024) relating to concerns raised by Mazars regarding delays in the provision of information required to enable completion of their S64 assignment. The President and COO clarified that miscommunications within the Mazars team has led to this communication to HEA. The COO confirmed that he has been in communication with both Mazars and the HEA to clarify matters and to reaffirm that the point of contact within the University is the COO for escalation matters.</li> </ol>	<p><b>NOTED</b></p> <p><b>NOTED COO</b></p>
46.C.02	<p><b>STRATEGIC PLAN REPORT UPDATE</b> Governing Body noted the 'TU Dublin Strategic Plan Report Update (27<sup>th</sup> March 2024)', as circulated to members. Governing Body noted that TU Dublin had submitted its first draft of the Performance Agreement (PA) with HEA under the new System Performance Framework in November 2023. The next meeting with the HEA on the Performance Agreement is scheduled in April 2024.</p>	<b>NOTED</b>
46.C.03	<p><b>CHIEF FINANCE OFFICER UPDATE</b> Governing Body noted that work is progressing to fill this position on an interim basis.</p>	<b>NOTED</b>
46.C.04	<p><b>FINANCE UPDATE (Includes Agenda Items 46.C.05 and 46.C.06)</b> Governing Body noted the Approval Cover Sheet 'Financial Update, (27<sup>th</sup> March 2024)', and the supporting documentation contained within its Appendices, as circulated to members. Following discussion Governing Body noted:</p> <ol style="list-style-type: none"> <li>The Finance work programme over the past month has focused on the following areas: <ul style="list-style-type: none"> <li>The preparation of the budgets and projections to input into the Financial Recovery Plan.</li> <li>The preparation of the Management Accounts for the 4-month period to December 2023.</li> <li>Liaison with the C &amp; A-G's office on their requirements for the Audit of the August 2023 Financial Statements.</li> <li>Working with representatives of the Faculties and Functions on addressing operational concerns around budget and other issues.</li> </ul> </li> <li>Clarification and amendment to Governing Body member attendance tables included in the draft 31 August 2023 Financial Statements.</li> <li>CAO student numbers remain similar to last year.</li> <li>Progression issue challenges relating to Level 6 and Level 7.</li> <li>The University Registrar to provide proposal/different options to a future Governing Body meeting on how to improve progression, retention, costs associated with this work, and current available resources in place.</li> <li>Review the language in the draft Statement of Internal Control and the final BDO Report to ensure consistency.</li> </ol>	<p><b>NOTED</b></p> <p><b>NOTED COO</b></p> <p><b>NOTED UNIVERSITY REGISTRAR &amp; DP</b></p> <p><b>NOTED COO/UNIVERSITY SECRETARY</b></p>
46.C.05	<b>DRAFT FINANCIAL STATEMENTS TO 31.08.2023 (Included in Item 46.C.04 above)</b>	<b>NOTED</b>
46.C.06	<b>REPORT C (HEA) TO THE END OF DECEMBER 2023 (Included in Item 46.C.04 above)</b>	<b>NOTED</b>
46.C.07	<b>CONTINUITY PLANNING (Moved to the final meeting Item below Section F)</b>	<b>NOTED</b>

REF	ITEM	DECISION
<b>Section D – Items For Noting</b>		
46.D.01	<b>UNIVERSITY SEAL REGISTER REPORT</b> Governing Body noted the University Seal Register Report (11 <sup>th</sup> March 2024) from the University Legal Counsel confirming that the seal of TU Dublin was not applied to any document during the period 2 <sup>nd</sup> February 2024 to 11 <sup>th</sup> March 2024.	NOTED
<b>Section E – Council and Committee Minutes and Reports</b>		
46.E.01	<b>Committee Terms of References (ARC/FPC/EDIC) Update</b> Governing Body noted that the updated Terms of Reference for the ARC, FPC and EDIC will be presented to members at the next regular Governing Body for their consideration, review and approval.	NOTED
46.E.02	<b>COUNCIL AND COMMITTEE MEETING REPORTS</b> <b>Academic Council (AC) Meeting Report</b> Governing Body noted the AC Meeting Report (25) from its meeting held on 28 <sup>th</sup> February 2024 as circulated to members. The University Registrar and President briefed members on a number of AC items including the Academic Calendar 2024/25 and potential five year Academic Calendar, the Elite Athlete Academic Flexibility Policy and Guidelines and the Micro-Credentials Proposal.  Governing Body noted information on costings associated with the delivery of current Micro-Credentials to be submitted to the S64 Committee and also included in the Recovery Plan.	NOTED  NOTED <b>UNIVERSITY REGISTRAR &amp; DP</b>
46.E.03	<b>Audit and Risk Committee (ARC) Meeting Report</b> Governing Body noted the ARC Meeting Report (36) from its meeting held on 12 <sup>th</sup> March 2024 as circulated to members. The ARC Chair briefed members on a number of ARC items including the meeting with the C&AG. Governing Body also noted the ARC Chair sat on the tender assessment panel to evaluate tenders with the Executive in relation to the selection of a supplier for the provision of the University's internal audit services.	NOTED
46.E.04	<b>Finance and Property Committee (FPC) Meeting Report</b> Governing Body noted the FPC Meeting Report (23) from its meeting held on 29 <sup>th</sup> February 2024 as circulated to members. The FPC Chair briefed members on a number of FPC items including the current status on the progress of the sale of Aungier Street and construction of the West Quad. Governing Body noted that all TUs are to make a submission to the HEA for an initial high level strategic assessment of student accommodation needs by 15 <sup>th</sup> March 2024 and the University submission will be provided to FPC members when available. Governing Body also noted a special FPC meeting will take place on 15 <sup>th</sup> April 2024 to consider the updated Post Graduate Fees Schedule.	NOTED
46.E.05	<b>Equality, Diversity and Inclusivity Committee (EDIC) Meeting Report</b> Governing Body noted the EDIC Meeting Report (20) from its meeting held on 29 <sup>th</sup> February as circulated to members. The EDIC Chair briefed members on a number of EDIC matters including the EDIC Terms of Reference, its role and responsibilities, number and timing of meetings to receive standing reports related to the remit of the Committee, and planning work for the scheduled meetings until the close of the academic year.	NOTED
46.E.06	<b>COUNCIL AND COMMITTEE MINUTES</b> <b>Academic Council (AC) Minutes</b> Governing Body noted the AC Minutes for Meeting (24) held on 6 <sup>th</sup> December 2023 as circulated to members.	NOTED
46.E.07	<b>Audit and Risk Committee (ARC) Minutes</b> Governing Body noted the ARC Minutes for Meeting (35) held on 1 <sup>st</sup> February 2024 as circulated to members.	NOTED
46.E.08	<b>Finance and Property Committee (FPC) Minutes</b> Governing Body noted the FPC Minutes for Meeting (22) held on 15 <sup>th</sup> December 2023.	NOTED
46.E.09	<b>Equality, Diversity and Inclusivity Committee (EDIC) Minutes</b> Governing Body noted the EDIC Minutes for Meeting (19) held on 23 <sup>rd</sup> January 2024.	NOTED



REF	ITEM	DECISION
<b>Section F – Standard Items</b>		
46.F.01	<p><b>ANY OTHER BUSINESS</b> There were no matters raised under this item</p>	NOTED
46.F.02	<p><b>GOVERNING BODY MEETINGS</b> <b>Updated Governing Body Meeting Schedule</b> Governing Body noted the Updated Governing Body Meeting Schedule which included the additional Special Governing Body (S64 Committee Update) Meetings.</p>	NOTED
46.F.03	<p><b>Next Special Governing Body Meeting 47 – S64 Committee Update 2 (10<sup>th</sup> April 2024)</b> Governing Body noted that a Special Governing Body Meeting 47 (S64 Committee Update 2) will take place on Wednesday 10<sup>th</sup> April 2024 from 08.00-09.30. Meeting attendance is online only.</p>	NOTED
46.F.04	<p><b>Next Special Governing Body Meeting 48 – S64 Committee Update 3 (18<sup>th</sup> April 2024)</b> Governing Body noted that a Special Governing Body Meeting 48 (S64 Committee Update 3) will take place on Thursday 18<sup>th</sup> April 2024 from 13.00-15.00. Meeting attendance will be available online or in person on the Grangegorman Campus to facilitate members' attendance at the 'Launch of the TU Dublin Education Programme', scheduled to commence at 15.30.</p>	NOTED
46.F.05	<p><b>Next Regular Governing Body Meeting 49 (8<sup>th</sup> May 2024)</b> Members noted the next regular Governing Body Meeting (49) will take place on Wednesday 8<sup>th</sup> May, 2024 from 10.00-13.00 on the Grangegorman Campus. Meeting attendance will be available online or in person.</p>	NOTED
46.F.06	<p><b>Next Special Governing Body Meeting 50 – S64 Committee Update 4 (17<sup>th</sup> May 2024)</b> Governing Body noted that a Special Governing Body Meeting 50 (S64 Committee Update 4) will take place on Friday 17<sup>th</sup> May 2024 from 09.00-11.00. Meeting attendance will be available online or in person on the Grangegorman Campus.</p>	NOTED
<b>Section C – Standard Items</b>		
46.C.07	<p><b>CONTINUITY PLANNING</b> Governing Body had approved this item be taken as the final agenda meeting item.</p> <p>Governing Body had approved taking this item [46.C.07 Continuity Planning] as the final meeting item, [see approval under 46.A.02 Proposed Meeting Agenda]. The Governing Body Chair reminded members of the confidentiality attached to all the matters raised under this item.</p> <p>1) Governing Body noted the following matters under this item:</p> <p>a) The COO, Mr Denis Murphy, informed Governing Body that he [REDACTED] intended to retire at the end of July 2024. He wished to acknowledge and extend his thanks to the many people he had worked with during his time in both TU Dublin and the parent institutes of TU Dublin and that it had been a privilege to have played a part in the first chapter of this new University. He wished the University and the Governing Body continued success in the future.</p> <p>In response, the Chair on behalf of the Governing Body wished to thank Mr Murphy for his considerable contribution, support and dedication in his current position and previous roles held in the former parent institutes of the University and wished him well in his forthcoming retirement.</p> <p>b) The Chair acknowledged that Ms Yvonne Cooke, member of the secretariat will retire in May 2024, and thanked her on behalf of Governing Body for her professionalism and invaluable work in her role as secretariat to both this and previous Governing Bodies.</p>	<p><b>APPROVED</b> Proposed: E Maher Seconded: N Burns</p> <p>NOTED</p> <p>NOTED</p> <p>NOTED</p> <p>NOTED</p> <p>NOTED</p>

REF	ITEM	DECISION
<b>Section F – Standard Items</b>		
46.C.07	<p><b>CONTINUITY PLANNING</b> (cont/d.....)</p> <p>c) The Chair also acknowledged that this was potentially Ms Susan Donovan’s, member of the secretariat, last meeting and thanked her on behalf of Governing Body for her support during her time as part of the secretariat team to this Governing Body.</p> <p>The COO and University Registrar and President left the meeting.</p> <p>2) Governing Body noted the confidential Approval Request Cover Sheet, ‘<i>President’s Resignation and Transitional Arrangements, (27<sup>th</sup> March 2024)</i>’, tabled at the meeting for this agenda item by the Governing Body Chair, Dr C Larkin.</p> <p>Governing Body noted that this agenda Cover Sheet had been prepared by the Governing Body Chair in conjunction and consultation with the ARC Chair (Mr E O’Shea), FPC Chair (Mr W Johnston) and EDIC Chair (Ms M Cooke) which contained their recommendation of ‘<i>Acceptance President’s resignation, putting in place of follow-on measures, including in the context of Section 64 process</i>’.</p> <p>Following discussion Governing Body approved:</p> <p>i) The replacement of the word ‘<i>resignation</i>’ with ‘<i>retirement</i>’ in the Approval Request Cover Sheet tabled.</p> <p>ii) Retirement of the President Professor David FitzPatrick on 31<sup>st</sup> May 2024.</p> <p>iii) Leave of absence of the President from 28<sup>th</sup> March 2024 until his retirement date.</p> <p>iv) Appointment of Professor John Doran as an Interim President from 28<sup>th</sup> March 2024.</p> <p>v) Formal communication informing staff and students of this news.</p> <p>3) On behalf of Governing Body the Chair thanked the President and wished to recognise his significant contribution, commitment and steadfast support for TU Dublin. He wished to acknowledge the importance of the President’s role as the first President of the first Technological University under the TU Act 2018 and wished him well in his forthcoming retirement and future endeavours. In response the President thanked the Governing Body Chair and members and stated that this had been both a challenging and rewarding role but had been a privilege to have played a part in the journey of the first Technological University in Ireland in his role as its first President. He wished the University and the Governing Body continued success in the future.</p> <p>The Chair thanked members for their attendance and participation.</p> <div style="text-align: center; margin-top: 20px;">  </div> <p>SIGNED _____ DATE: 8<sup>th</sup> May 2024.            Charles Larkin,            Chair.</p>	<p style="text-align: center;"><b>NOTED</b></p> <p style="text-align: center;"><b>NOTED</b></p> <p style="text-align: center;"><b>NOTED</b></p> <p style="text-align: center;"><b>NOTED</b></p> <p style="text-align: center;"><b>APPROVED</b>            Proposed: W Johnston            Seconded: A O’Toole</p> <p style="text-align: center;"><b>NOTED</b></p> <p style="text-align: center;"><b>NOTED</b></p>