

Technological University Dublin Governing Body MINUTES

MEETING 45: Special Governing Body Meeting - Section 64 Committee Update 1 (GBS64 Committee)

Wednesday 13th March 2024 (08.00 - 09.30) - Electronic Attendance Only

PRESENT: Dr C Larkin (Chair), Professor D FitzPatrick (President), Dr N Burns, Dr M Carr, Ms M Cooke,

Mr W Johnston, Mr B Jordan, Ms L Kavanagh, Ms P Kelly, Dr E Maher, Ms C Clune-Mulvaney,

Mr B Ó Mhurcú, Mr E O'Shea, Ms A O'Toole, Ms S A Sherry, Ms L Shoemaker

APOLOGIES: Mr M Gately, Ms A Meya, Mr C O'Donovan,

IN ATTENDANCE: Dr M Meaney (University Registrar & Deputy President)

Mr D Murphy (Chief Operations Officer)

SECRETARIAT: Ms Y Cooke, Ms S Donovan

DOCUMENTATION: Circulated prior to meeting

1. [45.A.02] Draft Agenda Special Governing Body Meeting 45 (13th March 2024)

[45.A.05] HEA S64 Correspondence and GB Chair Response (21st February and 4th March 2024)
 [45.A.06] S64 Communications to Staff from President and GB Chair (26th and 27th February 2024)

4. [45.B.01] Electronic Approval - GBS64 Committee Terms of Reference

5. [45.B.01] APPENDIX - Electronic Approval - GBS64 Committee Terms of Reference

6. [45.B.02] Electronic Approval - GBS64 Committee Membership

[45.B.02] APPENDIX - Electronic Approval - GBS64 Committee Membership
 [45.B.03] Procurement of External Legal Advice for GBS64 Committee

9. [45.B.04] GBS64 Committee Update

DOCUMENTATION: Circulated at the meeting

[45.B.05] University Executive S64 Update

REF	ITEM	DECISION
	Section A – Standard Items	
45.A.01	WELCOME AND INTRODUCTION INTRODUCTION, ATTENDANCE AND APOLOGIES The Chair welcomed and thanked members for attending this specially convened Governing Body meeting. This is the first meeting in a series of Special Governing Body meetings scheduled to update members on the work of the recently established GBS64 Committee. This Committee will support the Governing Body in its responsibility for comprehensively responding to the statutory request by the HEA contained in its letter dated 21st February 2024.	Noted
	The Chair noted apologies for this meeting.	Noted
45.A.02	PROPOSED MEETING AGENDA The Agenda for the meeting, as had been circulated, was approved and adopted. DECLARATION OF CONFLICTS OF INTEREST	APPROVED Proposed: A O'Toole Seconded: W Johnston
45.A.03	The Chair noted there were no conflicts of interest declared by members present.	Noted
45.A.04	MATTERS ARISING The Chair noted there were no matters raised under this item.	NOTED
	CORRESPONDENCE RELEVANT TO SPECIAL GOVERNING BODY MEETING	
45.A.05	HEA S64 Correspondence and GB Chair Response (21st February and 4th March 2024) Governing Body noted this item for information which had been circulated previously to members.	Noted
45.A.06	S64 Communications to Staff from the President and GB Chair (26th and 27th February 2024) Governing Body noted this item for information which had been circulated previously to members.	Noted



REF	Ітем	Decision
	Section B – Items For Noting	
45.B.01	ELECTRONIC APPROVAL REQUEST – TERMS OF REFERENCE GBS64 COMMITTEE Governing Body noted electronic approval was received for the GBS64 Committee Terms of Reference by 6th March 2024 as requested in the documentation circulated to members on 4th March 2024.	Noted
45.B.02	ELECTRONIC APPROVAL REQUEST – MEMBERSHIP GBS64 COMMITTEE Governing Body noted electronic approval was received for the membership of the GBS64 Committee by 6th March 2024 as requested in the documentation circulated to members on 4th March 2024.	Noted
45.B.03	PROCUREMENT OF EXTERNAL LEGAL ADVICE FOR GBS64 COMMITTEE Governing Body noted a briefing note on the proposed procurement of independent legal advice to advise Governing Body in the context of the HEA letter of 21st February 2024. Governing Body noted the GBS64 Committee intention to procure the services of Arthur Cox LLP (AC) to assist them complete their work.	Noted
45.B.04	GBS64 COMMITTEE UPDATE The Chair reminded members of the utmost importance in maintaining confidentiality at all times when dealing with all Governing Body matters. The Chair stated that in order for Governing Body to effectively carry out its responsibilities in an engaged and transparent manner, it is imperative that members work with a level of trust in and respect for their fellow members.	Noted
	Governing Body noted the draft GBS64 Committee Update (12th February 2024) as circulated to members. The Chair briefed members on its contents and drew members attention to the following:	NOTED
	 Meetings between the GBS64 Committee and the HEA are taking place regularly and engagement by both groups is positive. GBS64 Committee only meetings are held weekly GBS64 Committee and Executive meetings are also held weekly. Two special Governing Body meetings will take place in person on 18th April and 17th May 2024. Governance Ireland has been contacted with the intention of conducting a governance review of Governing Body as part of the HEA statutory request. The final report for submission to the HEA will be entitled the 'Ardú Report'. The proposed structure, deliverables and timelines for the final report and the steps taken to date with the key stakeholders responsible for different roles are outlined in the project plan presented. communication consultants are working with the Executive and the GBS64 Committee to develop a communications plan to accompany the final report. 	
	Following discussion Governing Body noted:	Noted
	 The final 'Ardú Report' will be a published document. The President expressed his concerns that the 'Ardú Report' as presented excludes the Executive and its ongoing work on the University recovery plan since mid-2023. The President also emphasised the need for the 'Ardú Report' to acknowledge the significant engagement and ongoing collaboration between the Governing Body and the Executive collectively in addressing this matter. The President and University Registrar will work with the Students' Union to communicate with students on this issue. The student enrolment plan to be referenced in the final report as this is a critical driver of the University financial recovery. TU Dublin have, and will continue to support the planned growth in the apprenticeship sector. The University recognises it will require greater agility in order to reallocate resources to increase capacity in areas where there is greater student demand and opportunity for the University. 	Noted President/University Registrar



ITEM	DECISION
UNIVERSITY EXECUTIVE SECTION 64 UPDATE Governing Body noted the draft University Executive Financial Recovery Update (13th March 2024). The Chair invited Mr D Murphy (COO) to present the update to Governing Body and following discussion members noted that:	Noted
	Noted Secretariat
The Chair thanked the COO for his presentation.	
Section C - Standard Items	
ANY OTHER BUSINESS The Chair noted no other business raised under this item:	Noted
GOVERNING BODY MEETINGS The following items were noted under this item:	Noted
i) Special Governing Body Meetings Schedule (GBS64 Committee Updates) Governing Body noted the proposed Special Governing Body Meeting Schedule (GBS64 Committee Updates) as circulated to members and noted two of these meetings are in person.	
ii) Next Regular Governing Body Meeting 46 (Wednesday 27th March 2024) Governing Body noted that the next regular Governing Body meeting will take place on Wednesday 27th March 2024 (10.00-13.00) on the Grangegorman Campus in the Lower House building.	
iii) Next Special Governing Body Meeting 47 (Wednesday 10 th April 2024) Governing Body noted that the next special Governing Body meeting (GBS64 Committee Update) will take place online on Wednesday 10 th April 2024 between10.00-13.00.	
The Chair thanked members for their attendance and participation.	NOTED
SIGNED DATE: 27 th March 2024. Dr Charles Larkin, Governing Body Chair.	
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