eLearning Technology Applications Team (eLTAT)   TU DUBLIN

August 2024 Key Brightspace Information

Your New 2024-25 Academic Modules are now ready for use!

- The new shell modules for the 2024-25 academic year are now available on Brightspace https://brightspace.tudublin.ie

- The new modules will appear in a new 2024-25 tab in Brightspace.

- You were enrolled on all modules which you were linked to in Banner in late-July 2024.

- Your 2024-25 modules will be empty shells. It is a quick process to import the content.

   For **City Campus** staff import content from the 2023-24 version of the module. This takes about 2 minutes per module, check out our video instructions or pdf guide.

   For **Tallaght** and **Blanchardstown** staff you can import the content from your migrated Moodle courses within the relevant Migrated Tab.
   Please follow the pdf guide.

   If the course was not previously migrated from Moodle to Brightspace you can use the following guide to Backup your Moodle course and import into Brightspace.

- For modules which you have not taught previously, please review our Build your module guide.

- For more information about the modules, you have access to see our FAQ.

Important things to remember

- Brightspace modules are **unique**.

- You **cannot re-use** the same module from semester to semester, or from year to year.

- Students retain access to the modules they have taken from year to year over the course of their programme, therefore no modules where

teaching has concluded should ever be cleared out, reset and/or re-used with a different cohort.

- **Do not un-enrol students** and **do not delete assignments in 2023-24 modules**

A note about end dates:

The default end date of the 2024-25 modules is 31st August 2025.
If your module is one which is still actively being used for teaching beyond 31st August 2024 then you can change the end date on your module.
(this would be appropriate if your module does not follow the standard academic year).

How to change end date: In your module navigate to "Module Tools - Module Admin - Module Information" and change end date as appropriate, remember to click Save)

Student Submissions to Brightspace (Assignments, Quizzes etc.)

Because Brightspace modules remain available to students for the duration of their studies, so do any assignments/quizzes/other work generated by students and submitted to Brightspace.
This work remains in Brightspace until such time as it is:
(a) deleted by either the student or the lecturer
(b) the student account is removed from Brightspace

Repeat Students

All students retain access to all their Brightspace modules for the full duration of their studies. Final year students retain access for a minimum of 6 months beyond graduation.

Incoming 2024-25 First year students

Brightspace accounts for Round A and Round 0 students will be created from mid-August onwards and will continue to be created over the course of the year.

CAO Round 1 student accounts are expected to be created in early September.

Student access to your 2024-25 modules

After the 2024-25 shells become available to lecturers it is up to individual lecturers when you make your 2024-25 modules available to students.

See Making your module active and available to students.

VLE Microsite

Please see our refreshed Microsite www.tudublin.ie/Brightspace

Questions or Concerns

Brightspace support queries or questions will only be responded to when logged on our Brightspace Support Form

eLearning Technology Applications Team

Email: eltat@tudublin.ie

Web: www.tudublin.ie/brightspace