

# TU Dublin Car Parking Guide

#### **Table of Contents**

Grangegorman Car Parks	1				
Park House					
North Circular Road	3				
East Side	4				
Blanchardstown Car Park					
Changing Car Registration on Permit					
Pay & Display					
Tips to Avoid Being Clamped					

# Grangegorman Carparks

There are currently three carparks in Grangegorman. See locations marked below. Clamping is in operation in all locations for anyone without a permit or anyone parked in an inappropriate space See full details below for each carpark.

- Park House Carpark
- North Circular Road Carpark
- East Side Carpark



		Mon-Thur		Friday		Saturday		Sunday	
IN TERM		Opening Hours	-						Enforcement Hours
	East Quad	08:00 - 22:00	08:00 - 18:00	08:00 -22:00	08:00 - 18:00	08:00 - 18:00	08:00 - 18:00	CLOSED	N/A
	NCR	07:00 - 22:00	08:00 - 18:00	07:00 -22:00	08:00 - 18:00	07:00 - 22:00	07:00 - 22:00	07:00 - 22:00	N/A
	Park House	07:00 - 22:00	08:00 - 18:00	07:00 - 22:00	08:00 - 18:00	07:00 - 17:00	07:00 - 17:00	CLOSED	N/A
OUT OF TERM		Mon-Thur		Friday		Saturday		Sunday	
		<b>Opening Hours</b>	<b>Enforcement Hours</b>						
	<b>East Quad</b>	08:00 - 18:00	08:00 - 18:00	08:00 - 18:00	08:00 - 18:00	CLOSED	CLOSED	CLOSED	N/A
	NCR	07:00 - 22:00	08:00 - 18:00	07:00 - 22:00	08:00 - 18:00	07:00 - 22:00	07:00 - 22:00	07:00 - 22:00	N/A
	Park House	07:00 - 22:00	08:00 - 18:00	07:00 - 22:00	08:00 - 18:00	07:00 - 17:00	07:00 - 17:00	CLOSED	N/A

## Park House (88 Spaces)

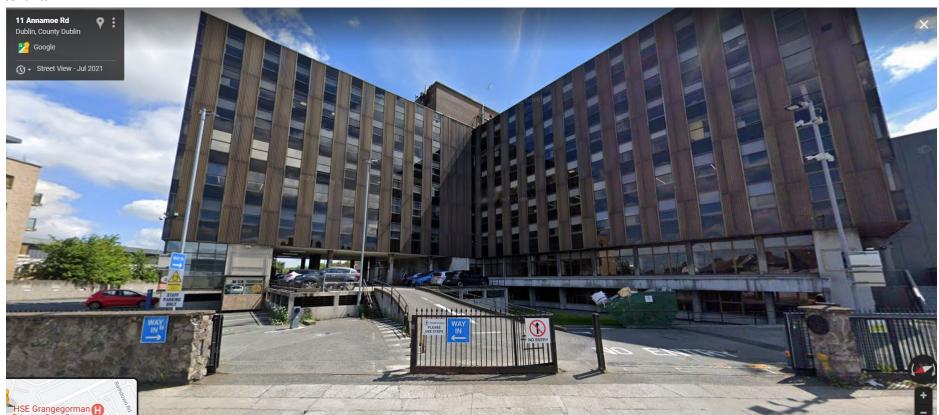
#### Clamp Release Fee: €60

Accessible from Annamoe Street. TU Dublin Staff Permit Holders may park in the spaces marked TU Dublin only.

- Surface: 18 Spaces clearly labelled. You may need to scan your card to open barrier.
- Lower Ground Front: 44 Spaces clearly labelled. You need to scan your staff card to access this area.
- Lower Ground Rear: 26 Spaces clearly labelled. You need to scan your staff card to access this area.

Separately, there are Pay & Display spaces which can be used by anyone who pays & displays via the onsite payment machine or via smartphone. Pay & Display users must only park in these spaces. Pay & Display tickets are not valid for any other spaces (including TU Dublin marked spaces which are for permit holders only.)

There are spaces in the carpark for other tenants of the building. They are labelled as such and should not be parked in by anyone other than staff of those tenants.





# North Circular Road Carpark (23 Spaces)



#### Clamp Release Fee: €100

Accessible from the North Circular Road through entrance with signage for the HSE Primary Care Centre (see first image below). After entering here, you then turn left into main carpark.

There are four types of spaces in this carpark.

- TU Dublin Spaces: For TU Dublin Staff Permit holders only. There are 23 of these spaces in the carpark marked "TU". See second image below where the 23 TU Dublin spaces are numbered in orange. These are the only spaces TU Dublin staff can park with their permits. Occupying any other spaces may result in cars being clamped.
- Pay & Display Spaces. These are marked with € symbols. Anyone parking in these spaces must pay & display or they may be clamped.
- Disabled Spaces: These are marked with 5 symbols. They are usable by Blue Badge holders only.

• HSE & Primary School Spaces: All other spaces in the carpark are labelled for either HSE or Primary School permit holders. TU Dublin permit holders

cannot park in these spaces and may be clamped if they do so.





# East Side Carpark (80 Spaces)

Staff Permits Only

#### Clamp Release Fee: €60

Accessible from Lower Grangegorman Road. You must approach from the south (North Brunswick Street) as the north approach is no longer accessible – Grangegorman Lower is now a *cul de sac* that ends outside the Clock Tower with no through road. All spaces in this carpark are for TU Dublin Staff Permit holders only (excepting disabled spaces which are for Blue Badge holders only).

**Tip to avoid clamping:** Parking is only permitted in designated spaces within the red box in the image on the right. Stay within the lines. Parking next to spaces or in any other unmarked areas of the carpark may result in being clamped.





# Blanchardstown Car Park (528 spaces)

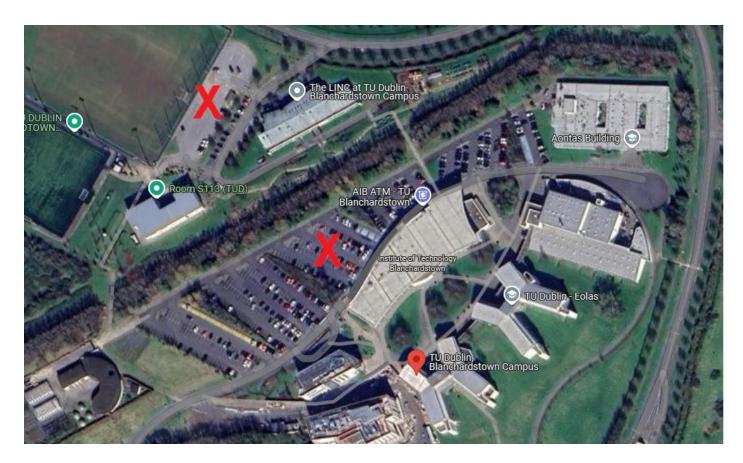
Staff & Student Permits

#### Clamp Release Fee: €60

The Blanchardstown Campus has a large carpark with approximately 528 spaces. Most are in the main area in front of the Connect Building and Aras Croí. There is also another section of parking between the LINC Building and the large sport pitches. Both areas are marked with a red X on the image below.

The site has Pay & Display parking with two machines on site. Parking enforcement is 8am – 5pm Monday to Friday. Saturdays are to be confirmed (Currently not enforced).

Please ensure you only park in designated spaces and not on roadways or non-designated areas.



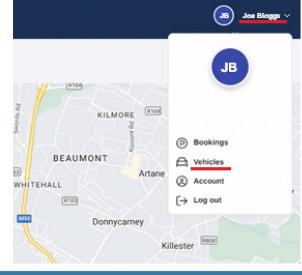
# Changing Car Registration on Permit

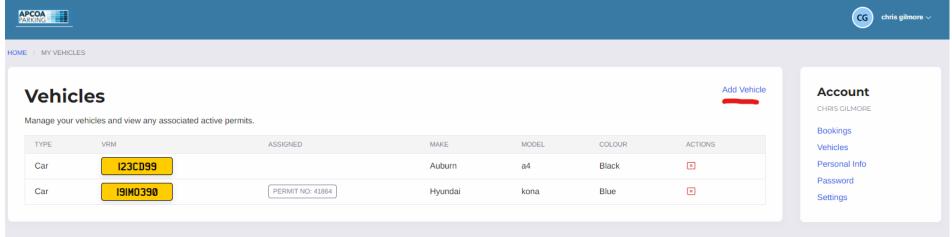
It is only possible to have one car registered against your permit at any one time but, should you need, you can change the car throughout the validity period of your permit. It is a **two-step** process as described below and it is very important to complete both steps to ensure you have the correct car registered. Please be careful with this process as it is one of the main causes of clamping onsite (whether through an error in the process or simply

forgetting which car you currently have against your permit).

#### Step 1

- 1. Log onto your APCOA account
- 2. Click on the drop-down arrow beside your name on top right-hand side
- 3. Select "Vehicles" from the options which will produce a list of vehicles on your account
- 4. Select "Add a Vehicle" from the next screen and complete the process to add a new registration to your account.

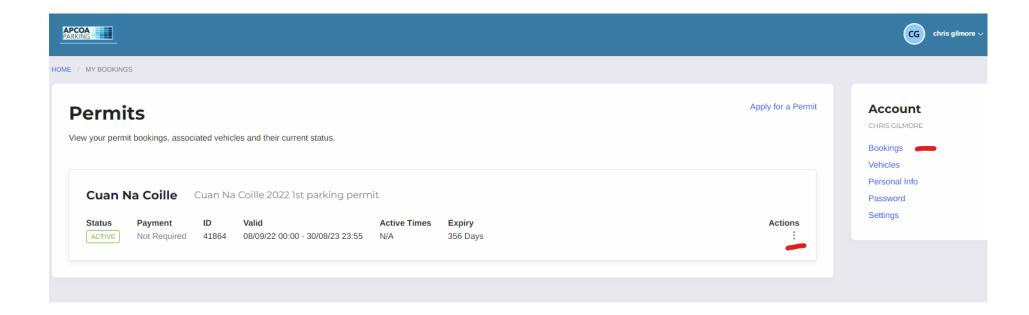




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#### Step 2

- 1. Select "Bookings" from the menu which will produce a list of permits on your account (only the current one will be active)
- 2. Go to the three dots to the right of the current permit and select "Change Vehicle"
- 3. Select the car you wish the permit to be active against and confirm.



You must complete Step 1 for every new vehicle and you must complete Step 2 every single time you are switching the permit between one car and another.

## Pay & Display

Pay & Display is available at Park House and Blanchardstown carparks. It is priced at €1.50 per hour or €5 for the day. Users can pay with cash or card via the onsite machines or via a smartphone using either the APCOA Connect App or they can scan the QR code displayed at the onsite parking machines to be taken to a website where they can register their licence plate and pay. Both smartphone methods incur a convenience charge so we would encourage users to pay with cash or card at the onsite machines to avoid this charge.

The site location codes for using the APCOA Connect App are:

Park House: 21985 Blanchardstown: 1119

If using cash, simply feed coins into the machine until you reach your desired amount or time and then press the green button. The printed ticket should be placed in your car, clearly visible through the windscreen. If you are paying using card, first press the + button to advance the time to your desired expiry time and then press the green button whereupon you can scan your card to make payment. Again, the printed ticket should be displayed clearly in your windscreen.

Pay & display users in Park House must only park in a space marked Pay & Display. Parking in any other spaces (including those marked TU Dublin) will result in being clamped.

The North Circular Road car park also has a limited number of Pay & Display spaces but the pricing there is different as it is not managed by the University. Onsite signage will instruct.



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# Tips to Avoid Being Clamped

- Make sure you have completed purchase of your permit. Remember, the TU Dublin Campus & Estates Office must approve staff permits before you are allowed to pay for it. If you have not paid for your permit, it is not valid for use yet. Do not park.
- Make sure you have purchased a permit for the current term. Permits from the 2023/24 session will only remain valid until 22<sup>nd</sup> September 2024, After that, you need a 2024/25 permit to park.
- If you are changing the car against which your permit is registered make sure you add the car to your APCOA account **AND** move the permit to this new car. See pages 6-7 above. Change it back if this was a temporary switch.
- Only park in designated spaces and keep your car in between the lines. Do not park beside spaces, on grass or on the side of roadways or paths.
- Do not park in non-TU Dublin spaces. This is especially relevant in Park House and North Circular Road where other companies have designated spaces. TU Dublin permits and Pay & Display tickets are not valid in those spaces.
- If you pay for Pay & Display in Park House, you must only park in a space marked Pay & Display. Parking in any other spaces (including those marked TU Dublin) will result in being clamped.

If you are clamped, you will have to pay the release fee to have the clamp removed. If you believe you were clamped incorrectly, you can lodge an appeal with APCOA directly here: https://clamp-appeal.apcoa.ie/

If you are dissatisfied with the outcome of an appeal you may make a further appeal to the National Transport Authority (NTA) Clamping Appeals Officer within 30 days of receiving your response from APCOA. For further information on how to appeal to the NTA please visit <a href="https://www.nationaltransport.ie/vehicle-clamping-regulation/">https://www.nationaltransport.ie/vehicle-clamping-regulation/</a>

Cutting off clamps is illegal. APCOA will report damage to their property to An Garda Síochána and they will cancel the user's permit and block them from purchasing permits in the future. Further use of the car park will result in the vehicle being towed.

In circumstances where it is believed that APCOA have not adhered to the terms outlined in this guide, please contact campusandestates@tudublin.ie